

2011 Minister's Awards for Apprenticeship Training Instructions and Guidelines

Purpose

The Ministry of Training, Colleges and Universities is committed to recognizing the contribution of employers as partners in training apprentices.

Each year, the minister recognizes 16 employers from across Ontario for excellence in apprenticeship training. Four of these employers are further recognized with a trophy to honour their exceptional contribution to the apprenticeship system.

Eligibility

What is the definition of an employer?

An employer is defined as a person or business who engages another person to work for them and pays wages. The employer must currently be a trainer of apprentices.

Who is an eligible employer?

Any employer who currently trains apprentices and who has not received the provincial trophy award within the last five years is eligible for nomination.

Who is eligible to nominate an employer?

Anyone can nominate an employer including staff of the employer, with the exception of Ministry of Training, Colleges and Universities employees. A nominator should not nominate more than three employers.

Nomination and Selection

When is the deadline for nominations?

Completed nominations are due by April 8, 2011. Nomination forms may be e-mailed to: apprenticeship.awards@ontario.ca or mailed to: 2011 Minister's Awards for Apprenticeship Training Ministry of Training, Colleges and Universities Service Delivery Branch 33 Bloor Street East, 2nd floor Toronto, Ontario M7A 2S3.

How are the award recipients selected?

There are two selection panels: four regional teams to select winners from the northern, eastern, central and western regions and a provincial team to select the provincial winners. Selection teams consist of representatives of participants in the training system, including the education sector, training partners, industry and small business.

When are the awards presented?

The awards will be presented in the spring of 2011.

How many award recipients are there and what do they receive?

There are 16 Certificate of Recognition recipients (four from each region). Of these 16, four also receive a Minister's trophy for excellence in apprenticeship training.

Who can I contact for more information or assistance?

Call Employment Ontario at 1-800-387-5656 or visit www.ontario.ca/apprenticeshipawards.

Nomination and Selection Criteria

Nomination and selection are based on the following seven selection criteria:

1. Commitment to the apprenticeship system by consistently employing and training apprentices and journeypersons.
2. A focus on hiring youth, including youth hired through the Apprenticeship Scholarship and Employer Signing Bonus, and people experiencing barriers to entry into apprenticeship.
3. Use of innovative approaches in support of specific on-the-job apprenticeship training, recruitment and long-term employment.
4. Involvement in the formation of partnerships with other organizations including but not limited to ministry sponsored programs to expand apprenticeship, such as the Ontario Youth Apprenticeship Program, Employment Services and the Pre-Apprenticeship Program.
5. Commitment to prior learning assessment and recognition by acknowledging and giving credit for experience.
6. Commitment to building capacity in apprenticeship training by actively participating in the promotion and marketing of apprenticeship.
7. Involvement in or support for community organizations dedicated to training and improving labour market outcomes, such as a provincial advisory committee or local apprenticeship committee, industry committee, local training board, board of trade or commerce, business-education council.