



SKILLS ONTARIO COMPETITION INFORMATION GUIDE

SKILLS ONTARIO COMPETITION

MAY 4-6, 2020

ELEMENTARY, SECONDARY, POST-SECONDARY

Toronto Congress Centre

#SOC2020

QUALIFYING COMPETITION

APRIL 4, 2020

SECONDARY

#SOQC2020

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THE SKILLS ONTARIO COMPETITION (SOC): May 4-6, 2020 Toronto Congress Centre

More than 2,400+ student competitors from across Ontario compete in one of 70 unique contest areas to demonstrate that they are the best in their field. Over 37,000+ spectators come out to witness the future of skilled trades and technologies in action! The Skills Ontario Competition offers a unique opportunity for top students to demonstrate their skills and enthusiasm for their career choices, wowing educators, family, friends, and prospective employers. It's also a great opportunity for visitors to explore the contest areas and see what's out there in the skilled trades and technologies.

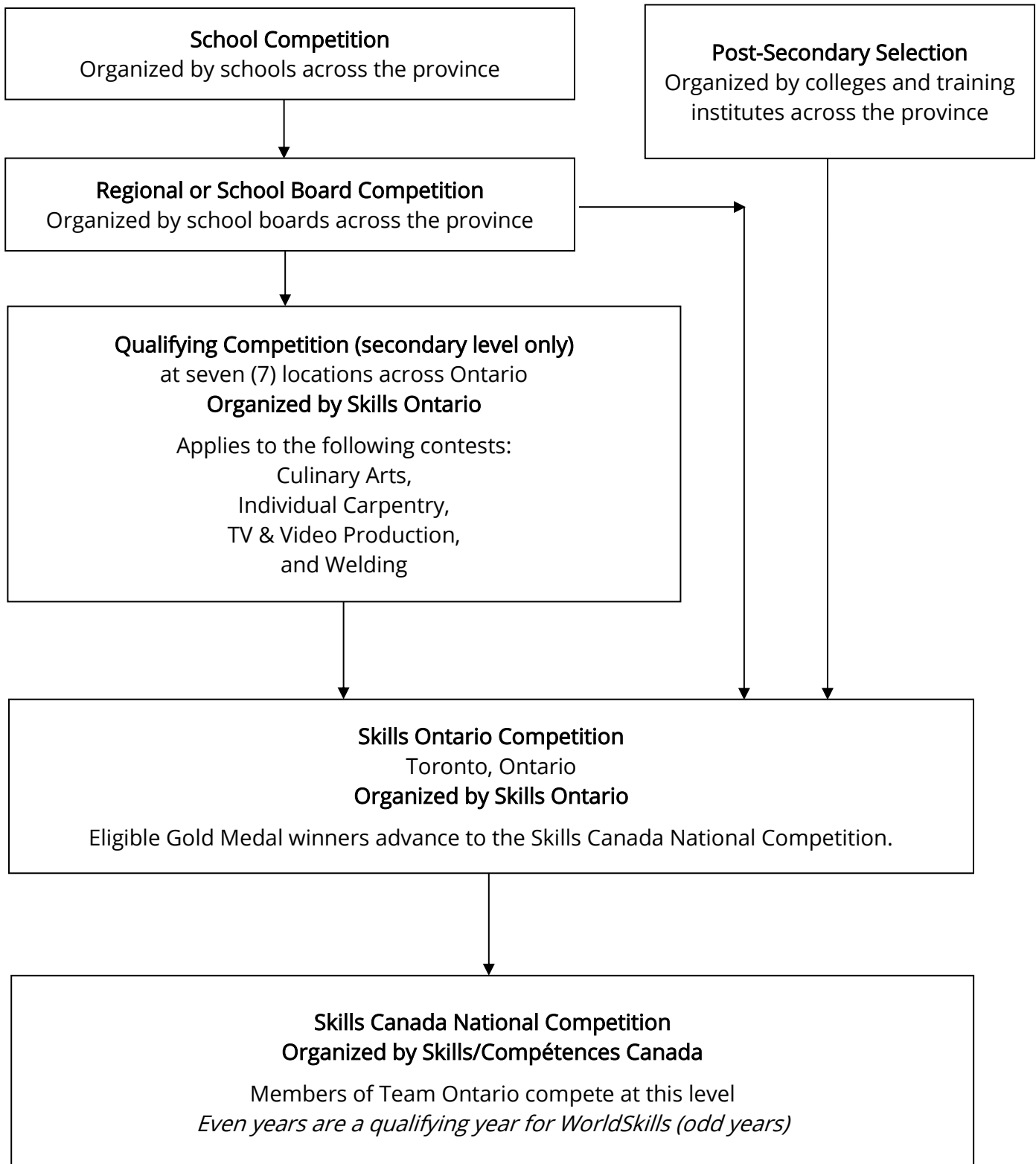
The Skills Ontario Competition also offers:

- **Career Exploration Showcase** - Colleges, unions, and industry partners provide hands-on experiences to demonstrate to visitors what's available to them in the skilled trades and technologies. For more information, please visit <http://www.skillsontario.com/showcase>
- **Elementary Career Awareness Workshops** – Throughout the Monday of the competition, directly on the contest sites, elementary students try a skilled trade or technology by participating in hands-on workshops. For more information, please visit <http://www.skillsontario.com/workshops>
- **Young Women's Conferences** – Through a variety of activities, speeches, and mentors, young women are encouraged and inspired to consider the skilled trades and technologies. For more information visit <http://www.skillsontario.com/ywc>
- **First Nations, Métis, and Inuit Student Conference** – Through a variety of activities, speeches, and mentors, First Nations, Métis, and Inuit youth are encouraged to consider the skilled trades and technologies. For more information, please visit <http://www.skillsontario.com/fnmi#Conference>
- **Elementary Technology Challenges** are open to students in grades 4 through 8 and are hosted on the first day of the Skills Ontario Competition. Students can take part in one of 14 different challenges where they are judged on their design, problem-solving, time management, teamwork, and leadership skills. Students are also invited to tour the competition and visit the Skills Ontario Career Exploration Showcase. For more information, visit <http://www.skillsontario.com/competitions/elementary>
- **Closing Ceremony** – Celebrating the achievements of the competitors, first, second, and third place finishers receive their medals! Tickets are \$10 and are available during the competition at the Info Booth and at the door of the ceremony. For more information, please visit <http://www.skillsontario.com/closing> The pins and medals awarded to competitors are designed by students whose submissions are chosen in the Pin and Medal Design Contests. For more information on the Pin and Medal Design Contests, visit <http://www.skillsontario.com/pin-and-medal>

Qualifying Competitions – Saturday April 4, 2020

They were introduced in 2005 to ensure secondary competitors in the most high demand and popular contests, had the opportunity to compete against peers of a comparable skill level. The top three eligible performers at each of the Qualifying locations move onto the Skills Ontario Competition. Qualifying Technical Committees, including representatives from each participating college and the Skills Ontario Competition Technical Committee Chair, work together to create the guidelines, projects, and judging criteria for these competitions. To maintain consistency, the same contest projects and judging criteria are used at all locations. For more information, visit <http://www.skillsontario.com/competitions/qualifying>

PROCESS FOR PARTICIPATING IN THE SKILLS ONTARIO COMPETITIONS



QUALIFYING COMPETITIONS

The Qualifying Competitions are for **secondary level** competitors in the following four (4) contests:

Carpentry – Individual	TV and Video Production (Team of 2)
Culinary Arts	Welding

Maximum Number of Participants per School Board:

School boards wishing to send a competitor to the Skills Ontario Competition in any of these four (4) contests **must first participate in the Qualifying Competition** in their area. Each school board will be allowed to send up to **TWO (2)** competitors/teams per contest to the Qualifying Competition at their designated college. Please refer to the Space Reservation/ Registration/ Wait List Policy and Fees & Payment Policy section of this guide.

Locations:

All Qualifying Competitions will take place on **Saturday, April 4, 2020** at an Ontario college within the seven (7) designated areas. Please see School Board Divisions list in this guide for a breakdown. Note – if your school board is not on this list or on the registration site, contact competitions@skillsontario.com

For more specific Qualifying location information, please visit <http://www.skillsontario.com/competitions/qualifying/faq>

Contests/Scopes:

The scopes, projects, and judging criteria are created by Qualifying Technical Committees (QTC) and are used at all locations to maintain consistency in competitor advancement across the province.

- Refer to your contest scope for exact agenda and timing of the contest
- Contest scope outlines what competitors are required to bring and what will be supplied
- **Please note** that the contest expectations and scopes at the Qualifying Competitions are **DIFFERENT** from those at the Skills Ontario Competition.
- Qualifying Competition scopes will be posted separately, on the Qualifying Competitions page of our website. <http://www.skillsontario.com/competitions/qualifying/scopes>

Competitor Advancement to Skills Ontario Competition:

Competitors at the Qualifying Competitions must achieve an *eligible* minimum score of at least 60% to receive any ribbon and be considered for advancement. The competitors/ teams with the three highest *eligible* scores in each contest from each Qualifying location will advance to the Skills Ontario Competition, to a maximum of twenty-one (21) competitors/ teams. If both competitors/ teams are from the same school board in the top three (3), both will advance to the Skills Ontario Competition.

There are a minimum of three (3) wild card spaces per each of the four (4) Qualifying contests at the Skill Ontario Competition. These spaces will be awarded upon scores across all seven (7) locations and an email will be sent to the contact shortly after the Qualifying Competition, notifying them if their student achieves a wild card spot.

Please review the Meals section in the guide for more details regarding lunch.

SCHOOL BOARD DIVISIONS FOR QUALIFYING COMPETITIONS

Far Northern Area – Confederation College	Western Area – Fanshawe College
Conseil scolaire de district catholique des Aurores boréales	Avon Maitland District School Board
Keewatin-Patricia District School Board	Conseil scolaire de district des écoles catholiques du Sud-Ouest
Kenora Catholic District School Board	London District Catholic School Board
Lakehead Public Schools	Greater Essex County District School Board
Northwest Catholic District School Board	Huron Perth Catholic District School Board
Rainy River District School Board	Lambton Kent District School Board
Superior North Catholic District School Board	St. Clair Catholic District School Board
Superior-Greenstone District School Board	Thames Valley District School Board
Thunder Bay Catholic District School Board	Waterloo Catholic District School Board
	Waterloo Region District School Board
	Windsor-Essex Catholic District School Board
Northern Area – Canadore College	
Algoma District School Board	Eastern Area – St. Lawrence College
Conseil scolaire de district catholique de Nouvel Ontario	Algonquin and Lakeshore Catholic District School Board
Conseil scolaire catholique de district des Grand Rivières	Catholic District School Board of Eastern Ontario
Conseil scolaire de district catholique Franco-Nord	Conseil scolaire de district catholique de Centre-Est de l'Ontario
Conseil scolaire de district du Grand Nord de l'Ontario	Conseil scolaire de district catholique de l'Est ontarien
Conseil scolaire de district du Nord-Est de l'Ontario	Conseil scolaire de district de l'Est de l'Ontario
District School Board of Ontario North East	Hastings and Prince Edward District School Board
Huron-Superior Catholic District School Board	Limestone District School Board
Near North District School Board	Ottawa Catholic School Board
Nipissing-Parry Sound Catholic District School Board	Ottawa-Carleton District School Board
Northeastern Catholic District School Board	Renfrew County Catholic District School Board
Rainbow District School Board	Renfrew County District School Board
Sudbury Catholic District School Board	Upper Canada District School Board
	Central Area – Humber College
	Durham Catholic District School Board
Near Northern Area – Georgian College	Durham District School Board
Bluewater District School Board	Peel District School Board
Bruce-Grey Catholic District School Board	Toronto Catholic District School Board
Kawartha Pine Ridge District School Board	Toronto District School Board (All Quadrants)
Peterborough Victoria Northumberland and Clarington Catholic District School Board	York Catholic District School Board
Simcoe County District School Board	York Region District School Board
Simcoe Muskoka Catholic District School Board	
Trillium Lakelands District School Board	Niagara College Continued
Upper Grand District School Board	District School Board of Niagara
Wellington Catholic District School Board	Dufferin-Peel Catholic District School Board
	Grand Erie District School Board
	Halton Catholic District School Board
Southern Area – Niagara College	Halton District School Board
Brant Haldimand-Norfolk Catholic District School Board	Hamilton-Wentworth Catholic District School Board
Conseil scolaire de district catholique Centre-Sud	Hamilton-Wentworth District School Board
Conseil scolaire Viamonde	Niagara Catholic District School Board

SKILLS ONTARIO COMPETITION (SOC) – CONTEST LIST

SKILLS ONTARIO COMPETITION CONTEST	SOC	SCNC [□]	WORLDSKILLS [△]
2D Character Animation (Team of 2)	S	S	-
3D Character Animation (Team of 2)	S	S	-
3D Digital Game Art	PS	PS	3D Digital Game Art
Aesthetics	S / PS	PS	Beauty Therapy
Aircraft Maintenance	PS	PS	Aircraft Maintenance
Architectural Technology and Design	S / PS	S / PS	-
Automation and Control	PS	PS	Industrial Control
Auto Collision Repair	S / PS	S / PS	Autobody Repair
Auto Service Technology	S / PS	S / PS	Automobile Technology
Auto Painting	S / PS	S / PS	Car Painting
Baking	S / PS	S / PS	Confectioner/Pastry Cook
Brick Masonry	S / PS	PS	Bricklaying
Cabinetmaking	S / PS	S / PS	Cabinetmaking
Carpentry – Individual *	S* / PS	S / PS	(Carpentry – N/A SCC)
Carpentry – Team (Team of 2)	S	-	-
CNC Machining	PS	PS	CNC Milling & CNC Turning
CNC Woodworking [◇]	S	-	-
Coding	S / PS	-	-
Computer Aided Manufacturing - CAM	S / PS	-	-
DEMO – Concrete Finishing	PS	-	-
Culinary Arts *	S* / PS	S / PS	Cooking
Electrical Installations	S / PS	S / PS	Electrical Installations
Electronics	S / PS	S / PS	(Electronics – N/A SCC)
Fashion Design	S	S	Fashion Technology
Floristry	S	-	(Floristry – N/A SCC)
Geographic Information Systems - GIS (Team of 2)	S	-	-
Graphic Design – Presentation	S	-	-
Graphic Design – Studio Production	S / PS	S / PS	Graphic Design Technology
Hairstyling	S / PS	S / PS	Hairdressing
Heating Systems Technician	S / PS	-	-
Heavy Equipment Service (<i>NEW secondary level for 2020</i>)	S / PS	PS	Heavy Vehicle Technology
Home and Team Building (Team of 4)	S	-	-
Horticulture and Landscape (Team of 2)	S / PS	PS	Landscape Gardening
Industrial Mechanic Millwright	PS	PS	Industrial Mechanic Millwright
IT Network Systems Administration	S / PS	S / PS	IT Network Systems Admin
IT Office Software Applications	S / PS	S / PS	(IT Software Solutions–N/A SCC)
Job Interview	S	S	-
Job Skill Demonstration	S	S	-
DEMO – Live Line Forestry	PS	-	-
Landscape Design	S / PS	-	-
Mechanical CAD	S / PS	S / PS	Mechanical Engineering CAD
Mechatronics (Team of 2)	PS	PS	Mechatronics
Metal Fabricator Fitter	PS	-	-

Mobile Crane Operator	PS	-	-
DEMO - Network Cabling Specialist	PS	-	-
Outdoor Powered Equipment	S / PS	S / PS	-
Photography	S / PS	S / PS	-
Pin & Medal Design ♦	S / PS	-	-
Plumbing	S / PS	PS	Plumbing and Heating
DEMO - Polymechanics and Automation	PS	-	-
Powerline Technician (Team of 2)	PS	-	-
Precision Machining	S / PS	S / PS	-
Prepared Speech	S	S	-
Refrigeration	S / PS	PS	Refrigeration and Air Condition
Restaurant Service	S / PS	-	(Restaurant Service - N/A SCC))
Robotics (Team of 4)	S	S	Mobile Robotics
Robotics and Control Systems (Team of 2)	S	-	-
Sheet Metal	PS	PS	-
DEMO - Sprinkler Fitter	PS	PS	-
Steamfitting / Pipefitting	PS	PS	-
Truck and Coach	PS	-	-
TV and Video Production (Team of 2) *	S*	S	-
Web Design and Development	S / PS	S	Web Technologies
Welding *	S* / PS	S / PS	Welding
Workplace Safety	S	S	-
CHALLENGE - Character Animation (Team of 4)	4-6 / 7 & 8	-	-
CHALLENGE - Construction (Team of 4)	7 & 8	-	-
CHALLENGE - Green Energy (Team of 4)	7 & 8	-	-
CHALLENGE - LEGO Mechanical Engineering (Team of 4)	4-6 / 7 & 8	-	-
CHALLENGE - LEGO Robotics (Team of 4)	4-6 / 7 & 8	-	-
CHALLENGE - Technology (Team of 4)	4-6 / 7 & 8	-	-
CHALLENGE - TV Video Production (Team of 2)	7 & 8	-	-
CHALLENGE - VEX Robotics (Team of 4)	4-6 / 7 & 8	-	-
CHALLENGE - Workplace Safety (Team of 2)	7 & 8	-	-

Contest Cancellation - Skills Ontario reserves the right to cancel a contest (example: low enrolment). Registration numbers will be reviewed regularly and any school boards/colleges affected will be notified.

CONTEST LIST LEGEND	
S	Secondary level contest
PS	Post-secondary level contest (includes apprentices)
DEMO	Contests not currently open for registration. Participants are selected by the Technical Committee and do not receive medals.
CHALLENGE	Elementary level contest offered for teams in grades 4 - 6 AND/OR grades 7 & 8
*	Secondary students must first compete at a Qualifying Competition before advancing to Skills Ontario Competition
♦	These contests are completed at the school level and final projects are to be submitted in advance of the Skills Ontario Competition. Refer to the scope for deadlines and specifics.
□	SCNC Contest advancement - subject to change based on official list from Skills Canada
△	Even years are a qualifying year for WorldSkills (odd years)

SPACE RESERVATION/ REGISTRATION/ WAIT LIST POLICY

Only designated school board/college/training institution contacts (examples: SHSM/ OYAP Coordinators, Recruitment/ Program/ Operations Coordinators, Administrative Assistants, etc) may reserve a contest space at the Qualifying and/or Skills Ontario Competition. **For more information, please visit <https://register.skillsontario.com>** for the **Registration Procedure** document.

It is the responsibility of the Registration Contacts to be aware of, comply with and communicate all deadlines and relevant information to teachers, advisors and competitors.

Contacts must create an online registration account and have it authorized by the Competitions Department every year. If you do not know who your school board/college/training institution contact is, please contact competitions@skillsontario.com. Please ensure that your contact knows you are interested in reserving a space **before online space reservation opens**. Refer to Important Dates.

Space reservation indicates an interest to participate in the contest and holds a space to be later filled with a specific competitor(s). In the event that a contest has reached its maximum space reservation, requests for spaces will create a wait list. A space is not guaranteed until it has been approved by the Competitions Department. See Important Dates section.

- Skills Ontario promotes the competition as a **benefit of affiliation**, therefore, **preference for space approvals** will be given to school boards who have **fully affiliated** prior to space approvals.
- School boards/colleges/ training institutions will be awarded space reservation in order of request date/ time, with **fully affiliated school boards being awarded spots ahead of those partially or non affiliated**.
- After the **Affiliated Priority Deadline** (reference Important Dates section) all open space reservations will be awarded by request date/time, regardless of affiliation status.
- Non-affiliated boards/colleges/ training institutions may still participate, but the affiliation fee will be added to the competitor fee. See Fees & Payment Policy section.

QUALIFYING, ELEMENTARY & SECONDARY CONTESTS (School Board Contacts)

Online Reservation opens on: **Tuesday December 3rd, 2019 at 9:00am**

- Each school board can request a maximum of two (2) spaces per contest at the Qualifying Competition and a maximum of one (1) space per contest at the Skills Ontario Competition.

POST-SECONDARY CONTESTS (College/ Training Institution Contacts)

Online Reservation opens on: **Thursday December 5th, 2019 at 9:00am**

Each college/ training institution can request a maximum of two (2) spaces per contest at the Skills Ontario Competition.

For questions regarding the registration process and timelines please contact the Skills Ontario Competitions department at competitions@skillsontario.com.

FEES AND PAYMENT POLICY

Did you know? : The competition **registration fee covers less than 7% of the total cost per student** to run each contest? Skills Ontario acknowledges the contributions of our sponsors and partners who help us provide these opportunities for our youth.

CATEGORY	LEVEL	REG FEE	PAYMENT POLICY & CANCELLATION FEES ***
Qualifying	S	\$90*	Full-registration fee*** (\$90 pp.) will be invoiced for spaces cancelled after the cancellation date February 7, 2020 4:00pm OR if a competitor fails to attend the competition.
Skills Ontario Competition	S / PS	\$175*	<ul style="list-style-type: none"> • 1st Cancellation Opportunity***: after this date February 7, 2020 4:00pm a cancellation fee of \$75.00 will be applied to the invoice • 2nd Cancellation Opportunity***: after this date March 6, 2020 4:00pm an additional cancellation fee of \$25 will be applied to the invoice (total \$100) • Final Cancellation Opportunity***: after this date April 10, 2020 4:00pm the full registration fee will apply to be invoiced OR if a competitor fails to attend the competition.
	Elementary	\$90	Full-registration fee*** (\$90 pp.) will be invoiced for spaces cancelled after the cancellation date of March 6, 2020 OR if a competitor fails to attend the competition.
Affiliation	S / PS	\$250**	Schools/colleges/training institutes not affiliated prior to attending the competition will be charged the affiliation fee along with the registration fee(s).
	Elementary	\$125**	Schools not affiliated prior to attending the competition will be charged the affiliation fee along with the registration fee(s).
Waitlist Spaces	N/A	\$0	School boards/colleges/training institutes will not be invoiced for wait list spaces. When a waitlist space becomes accepted, the school board/college/training institute will then be invoiced.
<p>* Fee per competitor (i.e. Provincials: one space in Culinary = \$175, one space in Carpentry team of 2 = \$350) ** Fee per school/ college/ training institution *** Fees for cancelled spaces are NOT transferrable to new spaces.</p>			

COMPETITION INVOICES

Invoices for registration fees and if applicable, cancellations fees (including if a competitor fails to attend the competition) and/ or Closing Ceremony Tickets, will be issued/sent by **e-mail** shortly **after** the Skills Ontario Competition. Ensure that the correct email address has been entered for who registered for contest space reservation(s) or sent to accounting@skillsontario.com when purchasing tickets if not from who ordered the tickets. Payment is due 30 days after date of issue. Any invoices not paid in a timely manner **may affect your ability to participate in Skills Ontario programming/ Competition the following year.**

VISITORS AT THE COMPETITION

Every one of all ages, classes, teachers, advisors, family, friends, employers, sponsors and more are welcome! You will have the opportunity to visit the Career Exploration Showcase Booths for hands-on activities, view the contest sites and watch the action of the students competing! It is free of charge to attend the Skills Ontario Competition. Viewing areas and lunch space will be provided if possible.

During the contest, no one will have access to the contest sites except the Technical Committee Members, Judges and Competitors. Competitor are not allowed to converse with anyone outside of the contest site during the competition. <http://www.skillsontario.com/competition-visitors>

CLOSING CEREMONY

When: Wednesday, May 6, 2020 - 9:00AM to 12:00PM

Where: North Building Ballroom, Toronto Congress Centre, 650 Dixon Rd, Toronto

Registered Competitors: Free entry with wrist band (received at contest orientation, part of the registration package). Must have the wrist band present to enter.

Non-Competitors: \$10

Tickets are limited, we strongly encourage everyone to pre-purchase tickets for non-competitors.

- **School Board/ College contacts** who have registered a competitor(s) at the Skills Ontario Competition can order tickets through contacting accounting@skillsontario.com, up until one week prior to the competition. All pre-purchased tickets will be available for pick up at the Skills Ontario Info Booth during the competition days. All ticket pickups must take place before 3:00pm on the Tuesday of the Skills Ontario Competition. Failure to pick up a ticket will mean that the space will be cancelled without refund.
- **Sponsors** looking to order tickets please email accounting@skillsontario.com
- **General Public/ Parents/ Employers/ Friends** can purchase their tickets onsite during the competition at the Skills Ontario Info Booth or on the day of the Closing Ceremony at the door. All tickets purchased are non-refundable. Please note that competitors do NOT need tickets, just anyone attending with them will need a ticket.

Tickets on site are **cash only**. All tickets are available on a **first-come, first-serve basis** and are **non-refundable**. At the Closing Ceremony, there is an ATM on site in the North Building, but we strongly recommend bringing cash with you beforehand.

SCHOOL BOARD AWARD OF DISTINCTION

The Skills Work!® School Board Award of Distinction will be presented to the School Board that shows dedication to the promotion of skilled trades and technology careers through their competitors' results.

Each competitor in the top ten and scoring over 60% receive points that go towards their school board's score. The school board with the highest score with all contests considered, will receive the Skills Work!® School Board Award of Distinction at the Closing Ceremony. Receiving this award is a sign of a school board's continued commitment to supporting students interested in pursuing a wide range of careers in the skilled trades and technologies.

COLLEGE AWARD OF DISTINCTION

Colleges across Ontario play a fundamental role in preparing tomorrow's workforce with the hands-on education required to pursue careers in the skilled trades and technologies. Skills Ontario wishes to acknowledge a college that has demonstrated their commitment to this initiative, made significant investments to the skilled trades and technologies and strived for excellence in the classroom, shop and competition site, with the College Award of Distinction. Results from students' performance at the Skills Ontario Competition, volunteerism and involvement with Skills Ontario initiatives all contribute in determining which College receives the College Award of Distinction at the closing ceremony.

COMPETITOR ELIGIBILITY

SECONDARY LEVEL ELIGIBILITY

Secondary level competitors must meet the following criteria in the current school year and **may be asked to provide proof of any points listed below:**

- a) Possess a Canadian citizenship or landed immigrant status and be a resident of Ontario. Competitors are responsible for verifying this information if requested.
- b) Attend a public, separate or private secondary institute, which is **affiliated** with Skills Ontario. See Space Reservation/ Registration/ Wait List Policy section for non-affiliated schools.
- c) Be **21 years of age or younger** as of December 31st in the competition year (2020). Birth date must fall in 1999 or later. Proof of age must be available upon request.
- d) Be enrolled in a subject related* to the area of the contest in which they will compete OR have completed a senior level course in that subject area and/or co-operative education placement related to their contest area.
- e) EXCEPTION to d)*: Employability Skills Contests
Have been earning high school credits any time during the current school year (September 2019 to June 2020).
- f) competitors MUST be trained in ALL components of their chosen contest in order to participate
- g) Proof of related subject/ training must be available upon request.
- h) Be registered as a competitor with Skills Ontario.
- i) Competitors may **compete in only one (1) contest** at the Skills Ontario Competition. Students competing at a Qualifying Competition who do not advance in their designated contest area are not permitted to then register for a different contest at the Skills Ontario Competition.
- j) Students registered in a team event must be enrolled in the same school.

Students enrolled in the Ontario Youth Apprenticeship Program (OYAP) will be considered secondary level students and will compete at the secondary level, as long as the age criteria in c) is met. Adult OYAP students (22 years of age or older), who are registered apprentices, may apply to compete at the Post-Secondary level (see Post-Secondary Level for eligibility).

POST-SECONDARY LEVEL ELIGIBILITY

Post-Secondary competitors must meet the following criteria in the current school year and **may be asked to provide proof of any points listed below**:

- a) Possess a Canadian citizenship or landed immigrant status and be a resident of Ontario. Competitors are responsible for verifying this information if requested.
- b) Be enrolled in a community college or private or vocational school or training institution, which is **affiliated** with Skills Ontario. See Space Reservation/ Registration/ Wait List Policy section for non-affiliated schools.
OR be a registered apprentice with MTCU or a Journeyperson candidate in the field that they are competing.
- c) Be enrolled in a post-secondary program of study directly related to the contest in which they will compete, within the current school year (September 2019 – June 2020).
- d) Be registered as a competitor with Skills Ontario.
- e) Competitors may **compete in only one (1) contest** at the Skills Ontario Competition.
- f) Students registered in a team event must be enrolled in the same school.
- g) The competitor **cannot** be a certified journey-person in the trade in which they are competing in. A final year apprentice who has NOT passed their qualification exam, will only be eligible for one (1) year after the end of their apprenticeship to compete in the Skills Ontario Competition.
- h) If you are a certified journey-person in a different trade from which you are competing, this must be disclosed with registration and reviewed by the Director of Competitions prior to the competition to reference similarities. Skills Compétences Canada may be referenced for the final decision.
- i) Competitors must be no older than 29 years of age in the year of the competition (2020). Birth date must fall in 1991 or later. Proof of age must be available upon request.
- j) All competitors must be able to show either current apprenticeship or Journeyperson candidate status and/or proof of age upon request of the Technical Chair and/ or Skills Ontario staff.

ELEMENTARY LEVEL ELGIBILITY

Elementary level competitors must meet the following criteria in the current school year:

- a) Possess Canadian citizenship or permanent resident status and reside in Ontario. Competitors are responsible for verifying this information if requested.
- b) Attend a public, separate or private elementary institute, which is **affiliated** with Skills Ontario. See Space Reservation/ Registration/ Wait List Policy section for non-affiliated schools.
- c) Be enrolled in the appropriate grade level corresponding with the challenge (Grades 4-6 or Grades 7 & 8) within the current school year (September 2019 – June 2020).
- d) Be registered as a competitor with Skills Ontario.
- e) Competitors may **compete in only one (1) contest** at the Skills Ontario Competition.
- f) Students registered in a team event must be enrolled in the same school.

COMPETITOR RULES & REGULATIONS

- a) A minimum score of **60%** will be required to receive any ribbon or medal or to be eligible to advance to the Skills Ontario Competition (from Qualifying) or as part of Team Ontario to the Skills Canada National Competition.
- b) Translators or other accommodations (e.g. hearing impaired) **must be** requested during the online competitor registration process and reviewed prior to approval. Due to bilingual staffing capacity, French oral translation services will be made available wherever possible but are not guaranteed.
- c) **Competitors must be on time for their contest.** Late arrivals may or may not be allowed to compete, but no "make-up" time will be given. Disqualification or a penalty will be at the discretion of the Technical Chair and before disqualification is final will be reviewed with the Director of Competitions. Refer to contest scope for start times.
- d) Competitor orientation will occur at the contest site and will be facilitated by the Technical Committee members, attendance is mandatory. If clarification is required of instructions or contest rules during the contest should seek it from the Technical Committee members, or email competitions@skillsontario.com prior to the competition
- e) Competitors must wear the provided wristband *at all times* while on-site. Exceptions are in regard to safety. This is also the ticket to closing ceremonies for Secondary and Post-Secondary level competitors.
- f) Competitors must wear/bring appropriate dress/safety equipment/tools or equipment as specified in the contest scope. **Competitors will not be permitted to participate and will be disqualified if they do not come prepared with all safety dress/ equipment specified in the scope.**
- g) During the contest, no one will have access to the contest sites except the Technical Committee Members, Judges and Competitors. Spectators, including teacher/advisors/other, will be provided a viewing area if possible.
- h) Competitors **may not** speak to spectators during their contest (this includes teachers, advisors, parents, media or employers). Competitors may be disqualified at the Judges' and Technical Committee Chair's discretion.
- i) Competitors may be excused for washroom breaks with an escort at the discretion of the Technical Committee members.
- j) Books, notes, materials and assisting devices as well as media devices, such as cell phones, smart phones, mp3 players or PDAs **are not permitted** on the contest site unless the items are identified in the contest scope prior to the competition or during orientation. If discovered, a warning, penalty or possible disqualification could occur at the discretion of the Technical Chair.
- k) Any person in a contest (competitor, technical committee member, judge) who is found guilty of dishonest conduct should be aware that there is zero tolerance for cheating and plagiarism. Any Competitor found guilty of dishonest conduct will be immediately disqualified.
- l) **There will be no on-site space registration at the competitions.** If a student arrives on the day of competition and is not registered with Skills Ontario as a competitor, they **will not be allowed** to compete as a regular competitor. Based on the discretion of the Director of Competitions and Technical Committee they may be able to demonstrate their skills as an exhibition competitor. The student **WILL NOT** be eligible for placing in the medals or advancing to the Skills Canada National Competition.
- m) **LUNCH / WATER FOR COMPETITORS:** If the competitor has **specific dietary needs/restrictions** or tastes, it is recommended that they **bring a lunch/snacks with them.** Competitors should bring a **refillable water bottle** for use throughout the day as water stations will be made available on/near the contest sites. Please review the Meals section in the guide for more details regarding lunch.

- n) **ELEMENTARY CHALLENGES:** It is expected that during sign-in at the contest site, the teacher or an adult representative for the team supply a cell phone number where they can be reached in an emergency and that they routinely check-in on their team(s) throughout the day.
- o) Any contest/scope/equipment questions submitted from competitors or advisors to the competition department staff and/ or Technical Committee after 5pm two (2) weeks prior to the competition, **Friday April 17, 2020** are not guaranteed a response.

CONFLICT RESOLUTION PROCEDURE

The Conflict Resolution Procedure is in place to ensure all competitors are treated equally and fairly during the Qualifying and Skills Ontario Competition. If a competitor feels they have been treated unfairly, they are asked to begin the process by:

- 1) **Informal:** starting an *informal* protest, either verbally or in writing to the Technical Committee Chair. It is encouraged that the *competitor* discusses the informal protest with the Technical Committee Chair **as soon as possible during the contest**. Through discussion, the competitor and Technical Committee Chair will work to determine a resolution to the situation. The Director of Competitions and/ or the Conflict Resolution Committee may be referenced.
- 2) **Formal:** If a *competitor* who is directly affected by the situation would like to submit a *formal* protest he or she may start the conflict resolution procedure at any time during the contest, up until fifteen (15) minutes after the contest ends. See contest Scope for contest agenda/ times.

Protests can be made by the **competitor only** (not a teacher, guardian, etc)

For more details on the Conflict Resolution Procedure, please visit <https://register.skillsontario.com>

CONTEST SCOPE OUTLINE

Contests offered at the Skills Ontario Competition are designed to reflect a technical occupational path and emphasize the “technical” aspects of the subject. As such, most contests include a theoretical component (approximately 10% of scoring) and a practical component (approximately 90% of scoring). Where possible, contests are designed to include “national standards” as benchmarks for specifications and judging criteria.

Please ensure that competitors and their teacher/advisors review the scope for their specific contest and this Competition Information guide well in advance of attending the Qualifying Competition and Skills Ontario Competition. They should both be read together for full interpretation and understanding.

What is a contest scope?

Scopes summarize each contest and specify the following information:

- purpose of the contest
- skills and knowledge to be tested & judging criteria
- materials the competitor must supply & materials that Skills Ontario will supply
- safety requirements
- location, date, duration and timing of contest
- level of contest and its technical committee members
- any additional subject matter the competitor should review

Scoring

If a scope's instructions are not followed, appropriate deductions will occur to the judging criteria for the competitor/ team, at the discretion of the Technical Chair/ Committee.

IMPORTANT:

- Qualifying Competition scopes are **DIFFERENT** from provincial contest scopes.
- Changes may occur in the scopes up until two (2) weeks prior to the competition. It is the responsibility of the competitor and advisor to ensure they have the most up to date version. The dates of postings will be reflected with the scopes on the website.
- **BYOD for 2020:** Many computer based contests now **require** competitors to bring their own computer/laptop/device. Refer to the 2020 version of your contest scope for details.
- **New for 2020:** Mandatory job interview component for every contest has been removed. For Technical Committees that have opted to continue to include the interview component, it must be identified in the contest's scope and not exceed 5% of the competitor's/team's final mark.

Scopes should be posted on the website (www.skillsontario.com) by the end of January 2020. As we do our best to post scopes by the end of January, there are other factors that may not allow for this to occur. If the contest scope is not posted, please continue to check the website. Past scopes are also available on the website as a reference and as a preparation tool. If there is any additional documentation, project drawings, or project examples, they should be posted by the beginning of March.

Skills Ontario cannot post the provincial scope for a contest, until the national scope is posted on the Skills Compétences Canada website.

MEALS

PLEASE NOTE: If the competitor has specific dietary needs/restrictions or tastes it is recommended they bring a lunch/snacks with them.

Skills Ontario will provide a basic lunch and a beverage for registered competitors. A non-meat option that accommodates vegetarian, vegan and halal preferences will be made available **ONLY if selected** when completing the competitor registration form in the online system. No alternative meals will be provided.

Competitors should bring a **refillable water bottle** for use throughout the day as water stations will be made available on/near the contest sites.

If the competitor is part of a contest of a physical nature, it is highly recommended they bring additional snacks.

ANY FOOD BROUGHT TO THE VENUE MUST BE NUT FREE. ANY NUT PRODUCTS FOUND ON SITE WILL BE REMOVED.

SKILLS CANADA NATIONAL COMPETITION/ WORLDSKILLS

Skills Ontario sends medal recipients to the Skills Canada National Competition (SCNC) as representatives of **Team Ontario** each year. This year the Skills Canada National Competition will be held in **Vancouver British Columbia, May 27 - 30, 2020**.

Even years are a qualifying year for WorldSkills occurring on odd years. On an even year if a competitor qualifies for a spot on Team Canada during SCNC for WorldSkills, they will compete again as a Team Canada Prospect at SCNC the following year to vie for the spot to compete at WorldSkills. Example: SCNC Gold and Silver winners on an even year, will compete against each other again the following odd year at SCNC. The winner at SCNC on the odd year, will continue to WorldSkills that same odd year in August.

Ontario competitors will be notified if they are advancing to the national competition upon receipt of their medal at the Skills Ontario Competition **Closing Ceremony**. A **mandatory Team Ontario meeting** will follow immediately after the Closing Ceremony. This includes travel details, package pricing, registration and instructions. Competitors must **immediately provide Skills Ontario with their decision of whether or not they will be participating** and register by the deadline before/ by **5 pm on Friday May 8, 2020**. There are no exceptions. If a competitor decides not to participate at the national competition, their spot will be offered to the next medal recipient.

Please note that not all Skills Ontario contests and levels are eligible for the Skills Canada National Competition. Refer to the Skills Ontario Competition Contest List in this document for contests offered at the Skills Canada National Competition. The list is subject to change, as determined by the National Secretariat.

For more information regarding Team Ontario, please contact the Skills Ontario Competition department via email at competitions@skillsontario.com.

WEBSITE AND CONTACT INFORMATION

The Skills Ontario website at www.skillsontario.com is continually being updated to include current information on the Qualifying Competition and Skills Ontario Competition. Please check the site regularly to receive any changes in information regarding the competition, including changes to contest scopes. You will also find the competition information guide, scopes and regulations on the website as well at <https://register.skillsontario.com>.

If you have a question regarding the competition, we encourage you to use the website as your first resource in finding answers to those questions. If you are unable to find the answer after searching our website, please email competitions@skillsontario.com

COMPETITIONS

IMPORTANT DATES FOR 2019-2020

It is the responsibility of the Registration Contacts to be aware of, comply with and communicate all deadlines and relevant information to teachers, advisors and competitors.

For further details, please reference the Competitions Information Guide and How To documents at:

<https://register.skillsontario.com>

SEPTEMBER 2019

- **September 3 – 9:00am**
 - Registration Contacts can create login accounts on the Skills Ontario Registration site for Qualifying Competition, Provincial Competition and Cardboard Boat Races. All accounts must be validated by the Registrar before a contact can login
 - A new account MUST be created each year <https://register.skillsontario.com>
- **September 16 – 9:00am**
 - Cardboard Boat Race registration opens
 - Pin and Medal Contest opens. Available to submit via email or mail (reference Scope) of Secondary and Post-Secondary Students in schools affiliated with Skills Ontario

NOVEMBER 2019

- **Friday November 8 – 4:00pm**
 - Pin and Medal Contest Deadline

DECEMBER 2019

- **Tuesday December 3 at 9:00am**
 - Contest space reservation OPENS for **Qualifying Competition, Elementary & Secondary Provincial Competition**
 - Reserving a spot does not guarantee a space, it is first come first serve basis, with Affiliated Priority given based on affiliation status. Once contest maximums are reached, registered space(s) are placed on a waitlist. All spaces registered will be listed as “Pending Approval” until they are approved by the Registrar in the week of December 16th
- **Thursday December 5 at 9:00am**
 - Contest space reservation OPENS for **Post-Secondary Provincial Competition**
 - Reserving a spot does not guarantee a space, it is first come first serve basis, with Affiliated Priority given based on affiliation status. Once contest maximums are reached, registered space(s) are placed on a waitlist. All spaces registered will be listed as “Pending Approval” until they are approved by the Competitions Department in the week of December 16th
- **Monday December 16**

- Competition spaces for **Qualifying Competition, Elementary, Secondary and Post-Secondary Provincial Competition** will begin to be approved this week and notifications sent out for those on waiting lists
- As soon as spaces are approved to the school/ union/ training facility/ etc, individual competitor registration may take place
- **Affiliated Priority Deadline;** non-affiliated schools/colleges/ training facilities/ etc will start to be placed into open contest spots after this date

JANUARY 2020

- **Monday January 20th at 9:00am**
 - Elementary Workshop Registration opens

FEBRUARY 2020

- **Friday February 7 - 4:00pm**
 - **QUALIFYING, SECONDARY, AND POST-SECONDARY ;** No-penalty (\$0) cancellation period ends for held competition contest spots.
 - **QUALIFYING COMPETITION:** After this date/ time if spots are cancelled, a cancellation fee for the full registration cost will be applied to the invoice (\$90.00)
 - **SECONDARY/ POST-SECONDARY PROVINCIAL COMPETITION:** After this date/ time if spots are cancelled, a cancellation fee (\$75.00) will be applied to the invoice. **NEW*****Cancellations occurring after Friday March 6th will have an additional cancellation fee of \$25.00 (total of \$100)

MARCH 2020

- **Friday March 6 - 4:00pm**
 - **ELEMENTARY;** No-penalty (\$0) cancellation period ends for held competition contest spots.
 - **SECONDARY/ POST-SECONDARY-NEW***:** After this date/ time if held spots are cancelled, an **ADDITIONAL** cancellation fee of \$25.00 will be applied to the invoice (total of \$100.00)
 - **ELEMENTARY:** After this date/ time if spots are cancelled, a cancellation fee for the full registration cost will be applied to the invoice (\$90.00)
- **Thursday March 26, 2020 – 4:00pm**
 - **QUALIFYING:** Individual Competitor Registration Deadline
 - **QUALIFYING:** Competitor Waiver Deadline

APRIL 2020

- **Saturday April 4**
 - Qualifying Competition
- **Friday April 10 - 4:00pm**

- **COMPETITORS: Elementary, Secondary and Post-Secondary**
 - Registration deadline
 - **If Competitors have not registered themselves by this deadline, they will NOT be competing and their spot will be offered to a school on the waitlist**
 - Computer request deadline (if BYOD contest and who to contact, see Scope)
 - Competitor waiver deadline
- **SECONDARY AND POST SECONDARY:** After this date/ time if spots are cancelled, a cancellation fee for the full registration cost will be applied to the invoice (\$175.00) OR if a competitor fails to attend the competition in any shape or form
- **Monday April 13 - Friday April 17**
 - Between Monday April 13 – Friday April 17, waitlisted spots will be offered if competitors did not register by final deadline above
 - **Friday April 17 by 4pm** - Deadline for competitor substitutions (emergency exceptions may apply in regards to teams)
- **Friday April 17**
 - All questions pertaining to a contest/ scope/ equipment communicated after this date are not guaranteed a response, as staff are preparing to set up for the Competition

MAY 2020

- **Monday May 4 – Tuesday May 5**
 - Skills Ontario Provincial Competition, Toronto Congress Centre (see Scope for contest date)
 - Young Women's Conference
 - Elementary Workshops (Monday)
 - Career Exploration Showcase Booths
- **Wednesday May 6**
 - Skills Ontario Provincial Competition Closing Ceremony
 - Team Ontario Meeting (directly after ceremony)
- **Friday May 8 by 5:00pm SHARP**
 - Deadline for competitors and their advisor who are awarded a spot from the Provincial Closing Ceremony to be part of Team Ontario #TeamO2020 advancing to the Skills Canada National Competition (SCNC)
- **Wednesday May 27 – Saturday May 30**
- Skills Canada National Competition #SCNC2020, Vancouver
 - Team Ontario will fly out on the 25th and return on the 30th ; these dates are subject to change