

Guest Parking Invite


A walkthrough on how to accept your guest parking invitation.



You will receive an email from Parking Services (parking@conestogac.on.ca) with your guest parking invitation. If you do not receive an email, please check your junk/spam folder. Conestoga College parking is enforced using license plate recognition software, therefore it is important that you accept your guest parking invite to register your vehicle.

This is what the email will look like:

Guest Permit Invite

 Parking
To: Sarah

*** This is an automatically generated email, please do not reply. ***
You have been sent a guest parking permit invite. To claim this invite, click the link below.

Permit Type: Department Guest (Multi-Day)
Suggested Location: Doon Campus
Active Date:
Expiration Date:
Access Key: 00
Paid By: Journal Voucher

Message/Instructions from sender: ← 1

↓ 2

Please click the link below to complete your parking permit registration:
https://conestoga.aimsparking.com/api/permits/index.php?cmd=claim_access_key&access_key=0021GW188X

Mon 12/ 0:29 AM

Reply Reply All Forward ...

Please follow these instructions to redeem your invite:

1. Review any message/instructions ([see above](#)).
2. Click on link in the email ([see above](#)).
3. Complete the Contact Information section (first and last name, email and phone number) (see below) ([see below](#)).
4. The campus has already been selected, please do not change the campus.
5. Complete the Vehicle registration information (Plate, Province, Make, and Model) and press add ([see below](#)).
 - a. If you do not see your model, please select other.
 - b. You are only allowed to have two vehicles registered. Click Add Vehicle to add the second vehicle.
6. Select Complete guest permit invite after all the information has been completed ([see below](#)).
7. If applicable, press continue to complete the purchase.

Guest Permit Invite Completion

Invite Summary

Access Key:

Message:

Invite Sent:

Permit Type:

Cost: \$ ---

Active Date:

End Date:

Additional Information

Contact

First Name

Last Name*

Email*

Phone #*

Location

(BRANTFORD) Brantford Campus : Visitor/Department Parking

Valid at 274 Colborne Street Brantford, ON N3T 2H5 & 50 Wellington Street Brantford ON, N3T 2L6

(CAMBRIDGE) Cambridge Campus : Visitor/Department Parking

Valid only at 850 Fountain Street South Cambridge, ON N3H 0A8

(DOON) Doon Campus : Visitor/Department Parking

Valid only at 299 Doon Valley Drive Kitchener, ON N2G 4M4

(GUELPH) Guelph Campus : Visitor/Department Parking

Valid only at 460 Speedvale Ave. West Guelph, ON N1H 0A8

Please Select 1 Vehicle

Add Vehicle

5

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Complete guest permit invite